



Vice President for Academic and Student Affairs

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September 21, 2016

TO: Chancellors

FROM: James P. Henderson 
Vice President for Academic and Student Affairs

RE: Regents' Academic Staff Excellence Awards

Nominations Due: March 3, 2017

On behalf of the Board of Regents, I am pleased to invite each University of Wisconsin System institution to submit nominations for the **2017 Regents' Academic Staff Excellence Awards**. With these awards, the Regents demonstrate their strong appreciation for the dedicated work, vital services, and outstanding contributions of the UW System's non-instructional academic staff. In addition to two individual recipients, a third award honors an outstanding program; each award is \$5,000. We expect the awards to be presented at the **June 9, 2017** meeting of the Board of Regents in **Milwaukee**.

Your nominee for the individual award should be a non-instructional academic staff member, and your nominee for the program award should be one that is staffed primarily by UW System non-instructional academic staff members. The Regent awards committee will screen nominees based on four criteria: excellence of performance, personal interaction, initiative and creativity, and outstanding achievement. Although the nomination procedures and materials submitted are left to the individual institution, we ask that documentation that explicitly addresses these criteria accompany the nomination materials. The enclosed guidelines provide detailed information on the criteria for both award categories and the supporting documentation needed. This information can also be found at: <https://www.wisconsin.edu/regents/regent-awards-2/regents-academic-staff-excellence-awards/>

*Please submit all nomination materials electronically by **March 3, 2017**, to the attention of Sal Carranza at AFGP@uwsa.edu. Should you have any questions, please contact Sal Carranza, Academic Planner, at 608.265.9177 or scarranza@uwsa.edu.*

Thank you for your support of this very important award.

Attachments

cc: Regent Janice Mueller, Chair, Academic Staff Excellence Awards Committee
President Ray Cross
Provosts and Vice Chancellors
Jane Radue, Executive Director, Office of the Board of Regents
Sal Carranza, Academic Planner
Academic Staff Representatives