

## Personnel Policies and Procedures Committee (PPPC) 2006-2007 Annual Report to the Academic Staff Assembly

### Job Security:

Sent to all academic staff a flyer describing the annual mandated review of employees with five or more years of academic staff service for increased job security (new or increased rolling-horizon or multiple-year appointment or new indefinite appointment; see Academic Staff Policies and Procedures 2.05). The flyer was sent in conjunction with the memo sent to deans/directors/supervisors reminding them about this annual mandated review.

Reviewed the school and college job security reports for 2005-2006 and followed up on questionable reasons for denying job security to employees with five or more years of academic staff service.

Prepared results of the 2005-06 job security review for distribution in Fall 2007 to the Academic Staff Assembly, Committees on Academic Staff Issues (CASI's) and the Madison Academic Staff Association (MASA); to be posted on the Secretary of the Academic Staff website and published in *Wisconsin Week*.

### Academic Staff Policies and Procedures (ASPP):

Reviewed and approved language for the new Academic Staff Communication Committee. Continued a line-by-line review of ASPP, reading for clarity, coherence, and consistency with current practices; consulted with the Academic Personnel Office as necessary; drafted revisions; completed chapters 1-3 and 5 (partial).

### Distinguished Prefix Guidelines and Report:

Reviewed and approved revisions to the UW-Madison's Distinguished Prefix guidelines

Reviewed the Distinguished Prefix Review Committee annual report.

### Area Review Committees:

Reviewed at ASEC's request the current structure of four area review committees (ARCs); solicited opinions from the current ARC chairs.

Reviewed the four Area Review Committees (Administrative/Student Services/Library, Biological/Medical, Humanities/Social Science, and Physical Sciences/Engineering) annual reports.

### Academic Staff Appeals Committee:

Reviewed the UW Madison's Guidelines for Complying with Wisconsin's Open Meeting requirements for the Academic Staff Appeals Committee for possible revision to their operating procedures.

### Other:

Reviewed and sent revisions of the PPPC web pages to the Secretary of the Academic Staff to update the website.

Committee members:

Mo Noonan Bischof, co-chair

Bruno Browning

Sandra Guthrie

Jeanne Hendricks

Greg Iaccarino

Carla Love, co-chair

Marsha Mansfield

Amy Pritchard

Rebecca Ryan

August 28, 2007