

Proposed language for ASPP revision for new standing committee of the Assembly

Communications Committee

i. Responsibilities. The Communications Committee is charged with working with other campus units, entities, and organizations to coordinate communication about and relevant to Academic Staff to both internal and external audiences. This coordination should include identifying strategies to address communication gaps.

a. External communication responsibilities include: develop strategies to communicate the story of academic staff; monitor local media outlets for information that affects academic staff; and communicate this information to targeted communities within academic staff.

b. Internal communication responsibilities include: oversee the development and ongoing maintenance of the academic staff governance web site; oversee the Assembly list serve; coordinate oversight of the district distribution lists with DRC; develop guidelines for effective communication by other academic staff governance units; and monitor communication from or about Academic Staff Assembly and ASEC for clarity and relevance to academic staff.

c. The Communications Committee shall make recommendations on these matters and report its activities to the Academic Staff Assembly.

ii. Committee Size. The Communications Committee shall consist of nine members.

iii. Membership.

(a) Eligibility. Members of the academic staff holding a paid appointment shall be eligible to serve on the Communications Committee providing they are not excluded under 14.12.2.a.iii(b).

(b) Exclusions. No more than two members may be from the same district or three members from the same school, college or division.

iv. Terms of Office. Communications Committee members shall serve for three-year terms, beginning July 1. There is no limit to the number of terms a member may serve. When a committee member requests a leave of absence, the committee shall determine whether to grant the leave. If a leave is granted, the committee chair shall notify the ASEC. When a leave of absence is granted, the committee shall determine whether a temporary replacement member should be appointed. If so, the committee chair shall notify the ASEC, and the ASEC shall appoint a replacement to serve for the duration of the leave of absence.

v. Election Processes.

(a) One-third of the Communications Committee shall be elected each year.

(b) The Nominating Committee shall prepare a slate of nominees that exceeds the number of vacant seats assuring broad representation of academic staff regarding professional interests, employing unit, and funding source.

(c) Nominees may be added to the slate by motion from the floor or by petition by 10 academic staff members.

(d) Election will be in the spring by ballot to Assembly representatives following the meeting at which the slate is presented. Those candidates receiving the most votes from among those representatives present and voting will fill the vacant positions providing the provisions of 14.12.2.a.iii(b). are met. If one of the top candidates is ineligible, the next eligible candidate with the most votes will be elected.

vi. Chair. The chair will be elected by majority vote of the Committee at its first meeting each year. In the case of a tie vote, the ASEC chair will cast the deciding vote.

vii. Vacancies. Vacancies will be filled by appointment by the ASEC from a list of nominees supplied by the Nominating Committee. The appointed Committee member will serve until the next regular election for that seat.

viii. Recall. The Assembly may consider recalling a member of the Communications Committee on recommendation of a majority of the committee members. If there is a tie vote, the ASEC may appoint one or more members of the Assembly to consult with the Communications and report back to the ASEC. If a recommendation to recall a committee member is made by committee vote or after a recommendation from a consultant(s), the recall will require a majority vote by the Assembly. If a member of the Communications Committee is recalled, the procedures in 14.12.2.a.vii. shall be followed to select a replacement.